

# Mrs. Rankin's

## 2008-2009 Syllabus

### Teacher Information

Bridgette Rankin  
7<sup>th</sup> & 8<sup>th</sup> Language Arts  
Room 136  
Plan: 2B (10:05-11:35)

### Class Rules

1. Respect yourself, others, and their property.
2. Do not hold inappropriate conversations, use inappropriate language, or make unnecessary noises in or outside of the classroom.
3. Do not interfere with your right to learn or the right of your peers to learn.
4. Bring all required materials to class on a daily basis.
5. Be in your assigned seat when class begins or you will be counted tardy.
6. Hand in homework on time on the appropriate day.
7. Follow directions the first time they are given.
8. Leave the classroom clean and orderly.
9. No food and drinks other than water (and a clear bottle) are allowed in the classroom.
10. Always voice your questions and concerns. Be your own advocate!
11. Start each day fresh, do your best, and be positive!

### Consequences

All policies in the Rock Creek Discipline Plan are followed! \*\* See Handout \*\*

**Repeated or serious** infractions may result in an instant referral and phone call to parents!

## Daily Routine

1. Get your notebook from your shelf.
2. Begin Bellwork
3. Prepare for daily lesson.
4. Sit quietly until given instruction.

## Assignments

1. **Quality.** On all assignments, *quality* is job #1. Our goal is to always produce quality work, similar to what will be required to you when you enter high school, then college or the work force as an adult.
2. **Heading.** After folding the assignment long ways, use the following heading in the upper right corner:

First and Last Name	Example: Kyle Allen
Date	8/14/08
Block	4S

*Not writing the heading in its entirety will result in a loss of 5 points.*

3. **Due Date.** Assignments are due when called for on the due date. It is always better to hand in an assignment late than not turn it in at all. Assignments that are turned in late will receive half credit. **A late assignment will not be accepted after the correlating test.**

Students absent—**EXCLUDING SCHEDULED SCHOOL EVENTS**— when an assignment is assigned will have until the following class period to hand in the assignment. Any tests will be taken immediately upon your return. Any assignments assigned prior to absence will be due on the original due date or the following class period after absence.

For any scheduled absence such as doctor's appointments or vitations, it is the responsibility of the student to get the assignment before he/she is absent. The student must also hand in all assignments that were assigned prior to absence and due during absence.

**SCHOOL EVENTS--** If you are going to be gone for sports or any school event, it is your responsibility to get your assignments for the day you will miss before you are gone. Assignments that are due on the day you will be absent are due BEFORE you leave for the event.

If you are gone for an excused extended period of time or have other extenuating circumstances, discuss the situation with me to make alternative arrangements.

## Tests

1. **Silence during Tests**—Talking or noise may result in a loss of points or a zero.
2. **Make-up Tests**
  - Tests are scheduled well in advance.
  - If you are absent on test day, you will know we are taking a test in your absence.
  - You will be expected to make up the test **immediately** upon your return to school.
  - You will have to take the test during advisor, before school, or after school.
3. **Cheating on a Test** will result in a zero, a referral will be given, and parental contact made.

## Tardy Policy

Students will be marked tardy if they are not **sitting in their seat** when the bell rings or if a student has to go to his/her locker to get materials for class.

## Grading Criteria

1. I let you know how much each project/assignment is worth the day assigned.
2. A rubric will be with the project Assignment Sheet to let you know how to earn the best grade possible.  
Grading Breakdown: Tests/Major Quizzes/Projects—50%  
Homework/Minor Quizzes—30%  
Bellwork—10%  
Accelerated Reader Tests—10%

## Extra Credit

Various extra credit assignments will be given throughout the year, as well as questions on quizzes and tests. Year long opportunities (5 *homework* points each—no more than 25 points per semester):

1. Find a typo or grammar error in a published piece of work. (Finding it in my handouts doesn't qualify!)
2. Find a current news or informational piece correlating to our English curriculum.

**\*\*PRINT THESE OUT OR MAKE COPIES AND PRESENT THEM TO ME TO RECEIVE THE CREDIT.\*\***

## Class Notebook

Your class notebook will be kept in class unless instructed or permitted otherwise. It will contain the following:

1. Syllabus & Discipline Chart
2. 5 Tabbed Sections (Bellwork, Reading, Writing, A/R, Returned Assignments)
3. Loose Leaf Paper
4. At least 2 folders for Writing and Reading sections
4. Miscellaneous

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Student's Name Printed: \_\_\_\_\_ Hour: \_\_\_\_\_

Please sign to verify that you have read the rules and procedures for JH Language Arts and understand the expectations of the teacher. If you have any questions or concerns, please contact me at [rankinb@rockcreekschools.org](mailto:rankinb@rockcreekschools.org) or at (785) 494-8591. The school has added voicemail to our email so you can call the school, leave me a voicemail, and I will return your call as soon as I can. Thanks!

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Student Signature

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Date

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Parent Signature

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Date

